



## **Data Sharing Agreement between Instructing Solicitors and Excalibur Actuaries Ltd**

1. Both parties will comply with data protection legislation for the time being in force.
2. Excalibur Actuaries Ltd confirms that it will act only on the documented instructions ("Instructions") from Instructing Solicitors and will only process personal data to the extent as is necessary for the purposes of the Instructions.
3. Without prejudice to the general obligation above, if either party sends personal data to the other party they will comply with the following obligations:-
  - 3.1. The party which sends the personal data will ensure they have any appropriate notices in place.
  - 3.2. The party which receives the personal data will do the following.
    - 3.2.1. Apply appropriate measures to ensure that it is kept confidential and secure.
    - 3.2.2. Not further transfer the personal data outside of the European Economic Area without first obtaining the consent of the other party and putting in place appropriate safeguards in relation to the transfer.
    - 3.2.3. Inform the other party immediately upon becoming aware that a breach of security has taken place.
    - 3.2.4. Assist the other party in responding to a request from a data subject or regulator so that the other party can fully and promptly comply with its obligations under data protection legislation.
    - 3.2.5. At the written request of the other party, delete or return personal data unless it is required by law to retain such personal data or has some other good and sufficient justification for retaining such personal data.